

# REFERRAL FORM

## MONTGOMERY COUNTY PLANNING BOARD

Referral Number \_\_\_\_\_

assigned by the MCPB upon  
acceptance of referral for review

This Referral must be received **SEVEN CALENDAR DAYS** prior to the MCPB meeting date in order for it to be placed on the agenda.

**TO:** Montgomery County Planning Board,  
Old County Courthouse,  
PO Box 1500, Fonda, New York 12068  
Phone: 518-853-8334  
Fax: 518-853-8336

**FROM:** Municipal Board: \_\_\_\_\_  
Referring Officer: \_\_\_\_\_  
Mail original resolution to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. **Applicant:** Town of Amsterdam 2. **Site Address:** Village of Fort Johnson

3. **Tax Map Number(s):** \_\_\_\_\_ 4. **Acres:** \_\_\_\_\_

5. **Is the site currently serviced by public water?**  Yes  No

6. **On-site waste water treatment is currently provided by:**  Public Sewer or  Septic System

7. **Current Zoning:** \_\_\_\_\_ 8. **Current Land Use:** \_\_\_\_\_

9. **Project Description:** Modify official zoning map due to dissolution of Fort Johnson Village. The Village of Fort Johnson will officially dissolve on December 31, 2023.

### 10. MCPB Jurisdiction:

**Text Adoption or Amendment**  **Site is located within 500' of:** \_\_\_\_\_

a municipal boundary.

a State or County thruway/highway/roadway

an existing or proposed State or County park/recreation area

an existing or proposed County-owned stream or drainage channel

a State or County-owned parcel on which a public building or institution is situated

a farm operation within an Agricultural District (Incl. Ag data Statement) (does not apply to area variances)

11. **PUBLIC HEARING:** Date: 11/15/2023 Time: 5:50 pm Location: Amsterdam Town Hall

### Referred Action(s)

If referring multiple, related actions, please identify the referring municipal board if different from above.

283 Manny's Cors Rd  
Amsterdam, NY 12010

12.  **Text Adoption or**  **Amendment** **Referring Board:**  
 Comprehensive Plan  Local Law  Zoning Ordinance  Other \_\_\_\_\_

13.  **Zone Change** **Referring Board:**  
Proposed Zone District: \_\_\_\_\_ Number of Acres: \_\_\_\_\_

Purpose of the Zone Change: \_\_\_\_\_

14.  **Site Plan**  **Project Site Review** **Referring Board:**  
Proposed Improvements: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

Will the proposed project require a variance?  Yes  No Type:  Area  Use

Specify: \_\_\_\_\_

Is a State of County DOT work permit needed? If Yes :  State or  County  No

Specify: \_\_\_\_\_

**15.  Special Permit**

**Referring Board:**

Section of local zoning code that requires a special permit for this use: \_\_\_\_\_

Will the proposed project require a variance?  Yes  No Type:  Area  Use

**16. Variance**

**Referring Board:**

Area  Use

Section(s) of local zoning code to which the variance is being sought: \_\_\_\_\_

Describe how the proposed project varies from the above code section: \_\_\_\_\_

**SEQR Determination**

**Action:**

**Finding:**

Type I

Positive Declaration – Draft EIS

Type II

Conditional Negative Declaration

Unlisted Action

Negative Declaration

Exempt

No Finding (Type II Only)

SEQR determination made by (Lead Agency): Amsterdam Town Board Date: 10/18/2023

**REQUIRED MATERIAL**

**Send 3 copies of a “Full Statement of the Proposed Action” which includes:**

All materials required by and submitted to the referring body as an application

- If submitting site plans, please submit only 1 large set of plans, and 12 11x17 packets.
- All material may be submitted digitally as well at <http://www.mcfdc.org/planning-services/montgomery-county-planning-board-referrals/>

This referral, as required by GML §239 1 and m, includes complete information, and supporting materials to assist the Montgomery County Planning Board (MCPB) in its review. Recommendations by MCPB shall be made to the Referring Body within thirty days of receipt of the Full Statement.

Linda Bartone Hughes, Town Clerk Phone: 518-842-7961

10/23/2023

Name, Title & Phone Number of Person Completing this Form

Transmittal Date

This side to be completed by Montgomery County Planning.

**REFERRAL FORM**  
**MONTGOMERY COUNTY PLANNING BOARD**

TO: \_\_\_\_\_

Receipt of 239-m referral is acknowledged on \_\_\_\_\_. Please be advised that the Montgomery County Planning Board has reviewed the proposal stated on the opposite side of this form on \_\_\_\_\_ and makes the following recommendation.

- Approves
  
- Approves (with Modification)
  
- Disapproves:
  
- No significant County-wide or inter-community input
  
- Not subject to Planning Board review
  
- Took no action

Section 239-m of the General Municipal Law requires that within thirty days after final action by the municipality is taken; a report of the final action shall be filed with the County Planning Board.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kenneth F. Rose, Director  
Montgomery County Dept. of Economic  
Development and Planning